



GREATER GROVES

EMAIL: GreaterGrovesHOA@gmail.com

MAIL: P.O. Box 135083, Clermont, FL 34713

PHONE: (352) 708-6090

FAX: (888)-444-6927

WEBSITE: GreaterGrovesHOA.com

KEY FOB REQUEST FORM

- Check here if you are filling out this form to replace lost or stolen keys. Please understand that there is a \$25 per key fee required to replace keys that have already been assigned a property.

Home Owner's Name: _____

Property Address: _____

Mailing Address: _____

Phone Number: _____

Please check one of the following that describes your property:

- | | |
|--|--|
| <input type="radio"/> Primary Residence | <input type="radio"/> My Residence Part of the Year |
| <input type="radio"/> Short Term Rental Managed by me | <input type="radio"/> Short Term Rental Managed by a Company |
| <input type="radio"/> Long Term Rental Managed by me | <input type="radio"/> Long Term Rental Managed by a Company |
| <input type="radio"/> A Vacation Home Used by Myself or Family | <input type="radio"/> Other: _____ |

If you are renting out your home on a long term basis, what is the name and phone number of the current tenants? -

If you are renting out your home (EITHER SHORT TERM OR LONG TERM) and using a management company, what is the name, address, and phone number of the management company?

If you are renting your property, how would you like your keys delivered? Select one:

- I would like both keys given to my renters. I understand that I must contact them so that they can arrange pickup at the HOA office.
- Please give one key to my renters and keep the other one on file in the HOA office.

SIGNATURE OF HOME OWNER (REQUIRED): _____ DATE: _____

****PLEASE NOTE THAT A SEPARATE FORM MUST BE FILLED OUT FOR EACH RESIDENCE YOU OWN. ONLY TWO KEY FOBs WILL BE GIVEN OUT PER ADDRESS. PLEASE UNDERSTAND THAT THE HOA OFFICE IS ONLY OPEN ON TUESDAYS AND THURSDAYS. ALLOW TIME FOR PROCESSING. BY SIGNING THIS FORM I ACKNOWLEDGE THAT I HAVE BEEN PROVIDED WITH A COPY OF THE POOL AND RECREATION AREA RULES AND AGREE TO ABIDE BY THEM OR MY PRIVILEGES MAY BE SUSPENDED.**